Task Force Expenditure Log

Task Force _____ Budget Line #_____

Task Force Chair _____

Councilor _____

Monitoring Board Member (Vice President)_____

Total Approved Budget _____

Budget Year: July 1, 20_____ to June 30, 20_____

Subtotal for each category and calculate Total Expenditures on a quarterly basis. Photocopy and attach to Task Force Quarterly Report Form.

Date	Travel	Printing	Lodging	Meals	Phone	Supplies	Postage	Other	Total